

## MEMORANDUM

**DATE:** December 3, 2019

**TO:** Mayor & City Council  
**CC:** Mercy Rushing, City Manager

**FROM:** David Madsen

**SUBJECT:** **Council Meeting Agenda Item: Appointment to P & Z**

**Background Information:** The Planning & Zoning Commission currently has two vacancies. Jack Newman has expressed interest in serving the City once again. He has agreed to serve on the commission if appointed.

**Recommendation:** Staff recommends the appointment of Jack Newman to the Planning & Zoning Commission.

**Final Disposition:**